

(Use separate application for each post)
APPLICATION FOR THE TEMPORARY POST AT
DEPARTMENT OF MECHANICAL ENGINEERING

1. Post Applied for :
2. Name of the Candidate:
3. Name of Father/Husband:
4. Date of Birth:
5. Address for Communication:
6. Permanent Address:
7. E-mail Address:
8. Phone/Mobile Number:
9. Educational Qualifications (enclose self attested copies of Degree certificates):

Affix
recent
passport size
color photo

Sl. No.	Degree	University	Marks in % /CGPA	Class	Year of passing

10. Experience as described in the notification (enclose self attested copies of certificates):
11. Any other Experience
12. Present employment:

Organization	Position	Date of Joining	Salary	Reason for leaving

Declaration

I hereby declare that the information provided in this application is correct to best of my knowledge and belief, and I am aware that providing wrong information may lead to rejection of my application or termination of my service without any notice, if employed.

Date:

Signature of the candidate



NOTIFICATION FOR TEMPORARY EMPLOYMENT

Applications are invited from eligible candidates for the following Temporary Posts in the HOD Office of the Department of Mechanical Engineering, CEG Campus Anna University, Chennai - 600 025.

Name of the Post	Essential Qualification	Number of Posts	Duration	Salary/Wages
Professional Assistant I	B.E/B.Tech in CSE/IT	01	6 months	Rs. 797/- Per day
Peon	8 th Pass	01	6 months	Rs. 410/- Per day

Desirable skills for Professional Assistant I

* Experience in Computer Networking and Programming and Hardware Knowledge and Database Management.

Desirable skills for Peon

* Filling, Documentation and Office routine work.

Note:

1. Interested and eligible candidates can send the application as in the prescribed format attached below in a sealed envelope to "The Head of the Department, Department of Mechanical Engineering, CEG Campus, Anna University, Chennai -600025" on or before **10th December 2021** 5.00 pm.
2. Only shortlisted candidates will be called for interview. The date and time of interview will be intimated through **E-mail/SMS/Phone** call to the shortlisted candidates.
3. Preference will be given to candidates possessing relevant experience.
4. Candidates should appear for the interview with all their original certificates.
5. TA/DA will not be paid for attending the interview.
6. The post is purely temporary and the selected candidates cannot claim for permanency of the job.
7. The selected candidates shall report for duty immediately.



Sd/-

HOD (Mech)

Professor and Head
Department of Mechanical Engineering
College of Engineering, Guindy Campus,
Anna University
Chennai - 600 025.