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PROFESSOR AND DIRECTOR

**Lr. No: 2425CA0095/CSRC**

**Dated: 18 .10.2024**

**CIRCULAR**

**Sub:** CSRC – Call for proposals under Seed Grant program initiated for Newly inducted faculty members at Anna University and its Regional Centres / Constituent Colleges - Regarding

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Centre for Sponsored Research and Consultancy is pleased to announce the call for proposals under the Research Support Scheme - Seed Grant Program initiated for newly inducted faculty members at Anna University and its Regional Centres / Constituent Colleges. This initiative aims to cultivate a culture of research & innovation and to help new faculty members to engage in research activities effectively.

The project duration is one year and the funding will be a maximum of Rs. 1 lakh to implement the project (Detailed guidelines are enclosed). All proposals will be evaluated by the Scrutiny Committee, and the shortlisted faculty members will be required to present their proposals to the Selection committee at a later date, which will be communicated in due course.

The newly inducted faculty members are requested to submit the proposals through the CSRC website. The hardcopy of the generated applications should be forwarded by the respective HODs / Directors / Deans **on or before 13.11.2024** to the Director, Centre for Sponsored Research and Consultancy, Anna University, Chennai and the scanned copy of the same may be sent to email id <directorctdt@gmail.com>.

CSRC encourages all eligible faculty members to seize this exciting opportunity to kickstart their research careers and contribute to the academic excellence of Anna University.

  
DIRECTOR, CSRC

**Encl: Brochure for Seed grant program**

**To**

- All the Deans of University Campuses / Constituent Colleges / Regional Centres
- All the Heads of Department / Directors of Centre / Institutes
- Director – RCC (with a request to communicate to all the faculty members through University mail and to scroll in the Anna University website)
- PA to the Registrar
- Stock file



**CENTRE FOR SPONSORED  
RESEARCH AND CONSULTANCY**



**ANNA UNIVERSITY :: CHENNAI**

+

**SEED GRANT**

**FOR  
NEWLY  
INDUCTED  
FACULTY  
MEMBERS**



**CALL FOR PROPOSALS - 2024**

# Objectives

1

To encourage young faculty members to initiate cutting-edge, innovative research projects that may lead to significant academic and practical contributions.

2

To help young faculty members enhance their research methodology, analytical skills, and project management capabilities through hands-on experience in leading a funded research project.

3

To enable young faculty members to develop and lead independent research projects, and to build their capacity to secure larger grants in the future.

4

To provide financial support to young faculty members in the early stages of their academic careers and to help them establish a strong foundation for future research endeavors.

**LAST DATE FOR SUBMISSION:  
13.11.2024**

## About the program

The Seed Grant program is designed to support newly inducted faculty members at Anna University and its Constituent Colleges / Regional Centres in initiating innovative research projects.

This program aims to foster a culture of research and academic excellence by providing essential funding during the early stages of their careers and recognition to help the newly inducted faculty members to thrive in their academic careers.



# About CSRC

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## **Liaison and Collaboration:**

CSRC serves as a vital link between faculty members and external stakeholders, including public funding agencies and private sector partners, to enhance research investment and collaboration.

## **Funding Support:**

CSRC provides comprehensive funding support for both research activities and the organization of academic programs such as workshops, conferences, and seminars. These funding initiatives aim to foster a strong research culture, encourage innovation, and promote knowledge dissemination among faculty and students.

## **Promotion of Research Activities:**

CSRC actively organizes seminars, workshops, and conferences, fostering a vibrant research culture and facilitating knowledge exchange within the academic community.

Centre for Sponsored Research and Consultancy (CSRC), the erstwhile known as Centre for Technology Development and Transfer (CTDT), Anna University has been actively involved in facilitating the internal processes for effective implementation of Sponsored Research projects, Consultancy, Testing and Training programmes for the faculty members of Anna University. CSRC is also playing a vital role in liaising with stakeholders including public funding agencies and private players investing into the research at Anna University. The centre plays the critical function of “playing one stop centre” for not only building relations with external stakeholders but also in facilitating smooth transactions among the internal shareholders for all activities relating to research, consultancy and training.

In addition, CSRC provides fund to the faculty members, especially to the ones who joined newly Research Support Scheme. Last but not the least, CSRC honors the faculty members with awards for their excellence in research, consultancy, innovations, technologies transferred, patents, research publications etc.

# Guidelines

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## 1. Eligibility

- i. An Assistant Professor who is a regular faculty member of Anna University (Main campus and its Constituent / Regional Centres) and within 3 years of his / her tenure in the University as on 30.09.2024 is eligible to apply for this funding. However, any period of leave approved by the University may be excluded from the 3 years period.
- ii. He / She should have published minimum 5 articles in Scopus Indexed Journals of repute with an impact factor.
- iii. He / She should either be First author / Corresponding author / or one of the equally contributing authors which must be explicitly stated in the journal paper itself.
- iv. Since this scheme is initiated to encourage newly inducted faculty members, only those who have not received any grants for research projects from any Government funding agency / organization is eligible to apply.
- v. A faculty member is eligible to receive this grant only once.

## 2. Project Duration and Amount

The project duration shall be a maximum of one year from the date of release of funds with a grant of Rs. 1,00,000/-.

### 3. Application Process

- i. The research proposal shall be submitted through online in the CSRC website. (<https://ctdt.annauniv.edu/yf>)
- ii. The proposal shall contain the objective (s), research methodology and expected deliverables.
- iii. The proposal shall contain detailed budget requirement
- iv. The funds shall be utilized for
  - Equipments (Purchase of Laptops is not allowed under equipment)
  - Consumables / Characterization / Analysis Charges
  - Travel (for attending national or / and international conferences in India / workshops / training programmes, field visits, presentation of research proposals to funding agencies / organizations) and Registration fee
  - Contingencies

S.No	Head	Cost in Rupees
1.	Equipment	(not exceeding Rs. 80,000)
2.	Consumables / Characterization / Analysis charges	(not exceeding Rs. 50,000)
3.	Travel / Registration fee not exceeding Rs. 5,000/- per programme	(not exceeding Rs. 20,000)
4.	Contingencies	(not exceeding Rs. 5,000)
	<b>Total amount in Rs.</b>	<b>(not exceeding Rs. 1,00,000)</b>

## 4. Deliverables

A technical report containing the following mandatory and desirable deliverables to be achieved by the faculty members is to be submitted.

### **Mandatory deliverables:**

- Aim, Methodology, Deliverables obtained.
- Paper presentation (Physical) in a national or international Conference / Seminar in India.
- Submission of atleast one research proposal to any Government funding agency.
- PI should learn and must be involved in purchase procedures (Orientation for purchase procedures will be conducted by CSRC).

### **Desirable deliverables:**

- paper publication in a refereed journal
- patent
- transfer of technology to an industry
- product / prototype instrument / model / component / system / instrumentation / design concept with executable drawings (for architecture)

## 5. Interim Review

An Interim review of the projects will be conducted by CSRC at the end of 6<sup>th</sup> month from the date of release of funds.

## 6. Settlement of Accounts

- i. The funds will be transferred to the HoD / Director of the Department / Centre.
- ii. The Head of the Department has to ensure that all the bills are in order, the items purchased under this scheme are in the stock of the Department.
- iii. The accounts related to the project shall be settled by the faculty member within one month of the Project Closure Date.

## 7. Intellectual Property Rights

- i. Any Intellectual Property Rights arising out of the project will be jointly owned by the University and the Inventor.
- ii. It is recommended that the 75% of the patent fee will be borne by CIPR and 25% by the individual.

## 8. Acknowledgement

The CSRC funds should be acknowledged in all related publications.

## 9. Certificate

After the successful completion of the project, faculty member will receive an appreciation certificate from CSRC.



## 10. Non-compliance of deliverables

- i. In case the faculty member after taking up the Seed grant for Newly Inducted Faculty Member is not able to execute the same due to certain valid or unavoidable reasons, the faculty member should return the entire funds immediately to CSRC with the approval of HOD. The faculty member becomes ineligible to apply for the Seed grant in future.
- ii. In case the faculty member resigns from the University during the duration of the project, the facilities and equipment's shall be handed over to the Department and the accounts need to be settled along with the deliverables before a No-Due certificate is issued by the Head of the Department.

### Contact us

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